

Course Outline – TM1 / Planning Analytics End User Training

This one-day course will discuss the basic structure of TM1 utilisation and review the functionality of TM1 in a hands-on environment. Its purpose is to give a good basic understanding of TM1 and its capabilities.

Who should attend:

This course is intended as an introduction to TM1 and would be of benefit to all TM1 users. The course will cover sufficient basic skills for students to use TM1 as a budgeting and reporting tool. Participants should have a basic knowledge of managerial accounting, Microsoft Excel and the Microsoft Windows operating system.

Topics covered:

<p>1. TM1 Environment and Terminology</p> <ul style="list-style-type: none"> Operational Overview OLAP and TM1 Data points and multidimensionality Dimensions, subsets and elements Data cubes <p>2. Using TM1</p> <ul style="list-style-type: none"> TM1 Server (network) Accessing the network Browsing network cubes Client security features Disconnecting from the TM1 server Using passwords <p>3. Browsing a Cube</p> <ul style="list-style-type: none"> Cube Viewer navigation Subset Editor and navigation Stacking dimensions Sandboxes Creating and saving views Using other browse features Spreader functionality 	<p>4. TM1 Web</p> <ul style="list-style-type: none"> Logging in to TM1 Web View a Websheet <p>5. Excel Hot Tips for TM1 Productivity</p> <ul style="list-style-type: none"> Data Entry Navigation Selection Formatting Filtering a data range Creating a drop down list Dataspreading – an alternative to data entry Excel short cut keys <p>6. Slicing Cube Data</p> <ul style="list-style-type: none"> Slicing data views into Excel worksheets Entering data into the cube Avoiding huge slices Creating Active Forms <p>7. Designing TM1 Reports in Excel</p> <ul style="list-style-type: none"> Manipulating TM1 formulae in Excel Formatting an Active Form
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Participants will be supplied with a course manual that has been designed to be used after the training as a valuable reference. Lunch, morning and afternoon tea is provided.

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